

## ACCESS STATEMENT

*This access statement does not contain personal opinions as to our suitability for those with access needs but aims to accurately describe the facilities and services that we offer all our members and visitors as per the building's current design.*

*The Arterial Group management team acknowledges that due to the structure of the building and inability of implementing structural changes, access to all areas of the premises is limited for some users with mobility constraints.*

*Reasonable adjustments have been made and, upon contacting our team, further solutions can be discussed so to provide our members and visitors with bespoke arrangements complying with The Workplace (Health, Safety and Welfare) Regulations 1992 and Equality Act 2010 as best as practicable.*

25 Eccleston Place (25EP) is located in close proximity of Victoria Station, in London's Belgravia area. The facility is easily accessible by public transport and there are car parks located in the vicinity of the building, with the closest being in Victoria Station.

There are two entrances to 25EP, with the main reception entrance located on the ground floor facing Eccleston Yards, accessible via the Yards entrance from Eccleston Place. The secondary entrance is located on Eccleston Place, but it is only accessible via a staircase and a key fob for members only, as the reception is not always manned.

### **Main Entrance and Ground Floor**

There are no steps to enter the main reception area of 25EP in Eccleston yards. A doorbell is situated at the entrance right side with clear visibility to the reception area. Staff are trained in the need to speak clearly and offer information in alternative formats when necessary or as requested to visitors.

The reception area / lobby is spacious for adequate manoeuvrability.

Wheelchair users or individuals with mobility access can make use of the lift to access the first and second floors. Lift maintenance checks are completed regularly.

Suitable and sufficient handrails are provided on all staircases within the building.

The secondary entrance from Eccleston Place is not accessible via wheelchair. On the Ground Floor, the Auditorium cannot be accessed via a wheelchair.

Alternative arrangements can be made by our team and grant access to adequate rooms and offices to meet our members' and visitors' needs.

### **First Floor**

Upon exiting the lift on the first floor, wheelchair users can access all areas. The Members' Lounge and Premium Section of the first floor can be accessed with a staircase lift. There are two steps to access a smaller area of the floor and one of the private offices. However, arrangements can be made by our team to provide suitable and adequate alternatives.

Access hallway widths enable manoeuvring capabilities for wheelchair users. Some narrow areas between hot desks for members measure at 90cm.

The flooring throughout access hallways is laminate and some offices spaces have carpet tiles all of which are level and even.

### **Second Floor**

All areas on the second floor are accessible for wheelchair users and individuals with restricted mobility. A staircase lift connects the landing area with the lower office spaces.

### **Attic Floor**

The attic floor is only accessible via the staircase. Wheelchair users are unable to access the attic. Adjustments can be made to provide users with suitable solutions in other areas of the building.

### **Communal areas & facilities**

Accessible to all equipment and amenities at low level counter tops.

### **Sanitary Facilities**

There are toilet facilities located on the first floor and second floor level.

There is one wheelchair accessible toilet on the first floor, and two located on the second floor. The entrance doors to both facilities are 90cm wide, allowing wheelchair users to comfortably enter the room and fully turn around.

The toilet height is 450mm from the ground and has a back rest.

In all wheelchair accessible toilets, users are provided with support bars and lowered toilet heights. An emergency system can be activated should there be the need of doing so, which will trigger an alarm that will inform our team members to assist immediately.

### **Hot Desks and Permanent Desks sizes**

Hot desks are 69cm in height and 60cm in width.

Permanent desks are 69cm in height and 95cm in width.

A range of ergonomic chairs and wooden chairs are provided around the facility, but these can be removed to allow space for wheelchair users to make use of the desks and facilities.

Sockets are located at low level and beneath desk locations.

### **Office Lighting**

All office areas are brightly lit and there are no dark areas in any of the office space.

The office layout is adorned with natural light throughout via surrounding windows. There are no accessible window openings to attendees on site.

Noise

The acoustic design of the office space ensures noise disturbances through wall/ceiling panels and screens absorb additional sound exposure. There are dedicated meeting rooms, quiet space rooms and communal breakout areas on floors 1 & 2. Equipment with associated noise has been isolated from workstations.

#### **Premises Evacuation**

All our team members are trained in the evacuation of the building and detailed fire risk assessments.

Specific Emergency Evacuation Plans can be put in place for members with mobility issues and for wheelchair users. Personal Emergency Evacuation Plans are available to members where required.

Refuge points are located on both the first and second floors, should the need of waiting for emergency services arise. Wheelchair users or individuals with mobility constraints will be assisted by members of staff. Refuge points are clearly labelled, and our Fire Wardens will ensure that all areas are checked as needed.

#### **First Aid**

First Aid Kits (BS 8599 standard) are located on all floors in kitchen / communal areas accessible at low level access points and appropriately sign posted. Sufficiently First Aid trained personnel is on site at all times.

#### **Doorways**

Auto door lock release system via members key fobs are present at accessible height for all entries. Glass doors / viewing panels are in place throughout the premises.

Assistance dogs / dogs are welcomed on site and additional provisions supplied as appropriate.